### ARUL ANANDAR COLLEGE (AUTONOMOUS), KARUMATHUR – 625 514
### DEPARTMENT OF ENGLISH
### (From 2015 – 2016 onwards)
### ENGLISH FOR EFFECTIVE COMMUNICATION
### Semester I

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### (From 2012 - 2013 onwards)
### Semester III

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ENGLISH FOR EFFECTIVE COMMUNICATION - I
(From 2015-2016 onwards)

Objectives:
1. To familiarize the learners with English pronunciation.
2. To enable the learners understand sentence patterns in English and use them.
3. To improve their reading skills and vocabulary power.
4. To help them frame interrogative sentences to be used in spoken mode.
5. To train them to write correct English.

Unit – I Prose
1. The Informer – Mulk Raj Anand
2. The Turning Point of My Life – A. J. Cronin
3. The Staff of Life – S. Jayakanthan

Unit – II Poetry
4. Night of the Scorpion – Nissim Ezekiel
5. Seven Stages of Man – William Shakespeare

Unit – III Vocabulary
6. One Word Substitution (20)
7. Synonyms (20)
8. Antonyms (20)

Unit – IV Grammar
9. Noun, Number, Gender
10. Framing Questions (Wh & Yes/No)
11. Spotting the Errors (Article)

Unit – V Communication Skills
A. Listening
12. Pronunciation of English Words
13. English Songs
B. Speaking
14. Tongue Twister
15. Word Play
C. Reading
16. Short Passages
17. Anecdotes
D. Writing
18. Making Sentences from Phrases
19. Developing the Hints
Text Books:
1. *English for Effective Communication* prepared by Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.
2 *English Work Book* - prepared by Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.

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Pattern of the Question Paper

Section – A

1. Choose the correct alternative (10 Questions – From Prose and Poetry)  
   10 x 1 = 10
2. Fill in the Blanks (10 Questions – From Prose and Poetry)  
   10 x 1 = 10

Section – B

3. Answer any TWO of the following in about 250 words each:  
   (From Prose and Poetry)  
   2 x 10 = 20
4. Answer any TWO of the following in about 100 words each:  
   (From Prose and Poetry)  
   2 x 5 = 10

Section – C

5. Find out the One Word Substitution for the given phrase:  
   5 x 1 = 5
6. Give the synonyms for the following:  
   5 x 1 = 5
7. Give the antonyms for the following:  
   5 x 1 = 5
8. Correct the mistakes in the following sentences:  
   5 x 1 = 5
9. Give the noun forms of the following words:  
   5 x 1 = 5
10. Frame ‘Wh’ or ‘Yes/No’ type questions for the following:  
    5 x 1 = 5
11. Use phrases in sentences:  
    5 x 1 = 5
12. Develop the hints:  
    5 x 1 = 5
13. Read the following passage carefully and answer the questions given below:  
    (Unseen passage)  
    10 x 1 = 10

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ENGLISH FOR EFFECTIVE COMMUNICATION - I
(From 2015-2016 onwards)

Objectives:
1. To teach the learners English sounds and pronunciation.
2. To increase their word power.
3. To make them frame simple questions
4. To build confidence in the learners to speak good English.
5. To help them write flawless sentences.

Unit – I Prose
1. Marriage is a Private Affair – Chinua Achebe
2. The Eyes Have It – Ruskin Bond

Unit – II Poetry
3. Village Song – Sarojini Naidu
4. Road Not taken – Robert Frost

Unit – III Vocabulary
5. One Word Substitution (20)
6. Synonyms (20)
7. Antonyms (20)

Unit – IV Grammar
8. Noun, Number, Gender
9. Framing Questions (Wh & Yes/No)
10. Spotting the Errors (Article)

Unit – V Communication Skills
A. Listening
11. Pronunciation of English Words
12. English Songs
B. Speaking
13. Tongue Twister
14. Word Play
C. Reading
15. Short Passages
16. Anecdotes
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17. Making Sentences from Phrases
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Pattern of the Question Paper

Section – A

1. Choose the correct alternative (10 Questions – From Prose and Poetry)  
   10 x 1 = 10
2. Fill in the Blanks (10 Questions – From Prose and Poetry)  
   10 x 1 = 10

Section – B

3. Answer any TWO of the following in about 300 words each:  
   2 x 10 = 20
   (From Prose and Poetry)
4. Answer any TWO of the following in about 100 words each:  
   2 x 5 = 10
   (From Prose and Poetry)

Section – C

5. Find out the One Word Substitution for the given phrase:  
   5 x 1 = 5
6. Give the synonyms for the following:  
   5 x 1 = 5
7. Give the antonyms for the following:  
   5 x 1 = 5
8. Correct the mistakes in the following sentences:  
   5 x 1 = 5
9. Give the noun forms of the following words:  
   5 x 1 = 5
10. Frame ‘Wh’ or ‘Yes/No’ type questions for the following:  
    5 x 1 = 5
11. Use phrases in sentences:  
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12. Develop the hints:  
    5 x 1 = 5
13. Read the following passage carefully and answer the questions given below:  
    (Unseen passage)  
    10 x 1 = 10

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ENGLISH FOR EFFECTIVE COMMUNICATION - II
(From 2015-2016 onwards)

Objectives:
1. To make the learners understand ‘number’ and usage of subject and verb agreement.
2. To strengthen their vocabulary.
3. To train them to listen and grasp radio and TV news.
4. To enhance their speaking skills.
5. To cultivate the act of describing and narrating.

Unit – I Prose (20 Hours)
1. My Education – Booker T. Washington
2. In Prison – Jawaharlal Nehru
3. A Case for the Defence – Graham Greene

Unit – II Poetry (15 Hours)
4. The Lotus – Toru Dutt
5. Ode to a Nightingale – John Keats

Unit – III Vocabulary (15 Hours)
6. Homophones (20)
7. Matching (from Prose)
8. Usage of Idioms and Phrases (20)

Unit – IV Grammar (15 Hours)
9. Agreement of Subject and Verb (Concord)
10. Tenses

Unit – V Communication Skills (25 Hours)
A. Listening
11. Video Clippings with Subtitles
12. Movie Clips
B. Speaking
13. Describing the Self
14. What’s in the News?
15. Retelling a Story
C. Reading
16. Stories
17. Extracts from Plays
D. Writing
18. Making Comparisons
19. Picture Description

Text Books:
1. English for Effective Communication prepared by Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.
2 English Work Book - prepared by Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.

**************************
Pattern of the Question Paper

Section – A

1. Choose the correct alternative (10 Questions – From Prose and Poetry)  
10 x 1 = 10
2. Fill in the Blanks (10 Questions – From Prose and Poetry)  
10 x 1 = 10

Section – B

3. Answer any TWO of the following in about 300 words each: (From Prose and Poetry)  
2 x 10 = 20
4. Answer any TWO of the following in about 100 words each: (From Prose and Poetry)  
2 x 5 = 10

Section – C

5. Fill in the blanks (Homophones):  
5 x 1 = 5
6. Match the following (from Prose):  
5 x 1 = 5
7. Make a self introduction:  
5 x 1 = 5
8. Choose the correct alternative (concord):  
5 x 1 = 5
9. Fill in the blanks with correct tense forms:  
5 x 1 = 5
10. Use the following idioms and phrases in sentences:  
5 x 1 = 5
11. Read the passage and answer the questions:  
5 x 1 = 5
12. Making comparison:  
1 x 5 = 5
13. Describe the picture:  
1 x 5 = 5
14. Complete the story:  
1 x 5 = 5

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ENGLISH FOR EFFECTIVE COMMUNICATION - II
(From 2015-2016 onwards)

Objectives:
1. To teach students the tenses and their correct uses.
2. To help them learn more new words and use them in their speaking and writing.
3. To enhance their descriptive and narrative skills.
4. To train them interpret pictures.
5. To make them learn how to build arguments.

Unit – I Prose
1. Karma – Khushwant Singh
2. How I Became a Public Speaker? – George Bernard Shaw

Unit – II Poetry
3. Buying and Selling – Kalil Gibran
4. If – Rudyard Kipling

Unit – III Vocabulary
5. Homophones (20)
6. Matching (from Prose)
7. Usage of Idioms and Phrases (20)

Unit – IV Grammar
8. Agreement of Subject and Verb (Concord)
9. Tenses

Unit – Communication skills
A. Listening
10. Video Clippings with Subtitles
11. Movie Clips
B. Speaking
12. Describing the Self
13. What’s in the News
14. Retelling a Story
C. Reading
15. Stories
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2 *English Work Book* - prepared by Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.
Pattern of the Question Paper

Section – A

1. Choose the correct alternative (10 Questions – From Prose and Poetry)  10 x 1 = 10
2. Fill in the Blanks (10 Questions – From Prose and Poetry)  10 x 1 = 10

Section – B

3. Answer any TWO of the following in about 300 words each:  2 x 10 = 20
   ( From Prose and Poetry)
4. Answer any TWO of the following in about 100 words each:  2 x 5 = 10
   ( From Prose and Poetry)

Section – C

5. Fill in the blanks (Homophones):  5 x 1 = 5
6. Match the following (from Prose):  5 x 1 = 5
7. Make a self introduction:  5 x 1 = 5
8. Choose the correct alternative (concord):  5 x 1 = 5
9. Fill in the blanks with correct tense forms:  5 x 1 = 5
10. Use the following idioms and phrases in sentences:  5 x 1 = 5
11. Read the passage and answer the questions:  5 x 1 = 5
12. Making comparison:  1 x 5 = 5
13. Describe the picture:  1 x 5 = 5
14. Complete the story:  1 x 5 = 5

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Scheme of Evaluation for I & II UG - Stream ‘A’ & ‘B’

**Continuous Internal Assessment**

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**Semester Exam**

50 Marks

A candidate must score a minimum of 20 marks out of 50 in the semester examination and overall aggregate minimum of 40 percent for a pass.

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ARUL ANANDAR COLLEGE (AUTONOMOUS), KARUMATHUR – 625 514
DEPARTMENT OF ENGLISH

Class : B.A. / B.Sc.  Part : II English
Semester : III Stream A  Hours : 90
Sub. Code :  Credits : 4

LANGUAGE THROUGH LITERATURE - I
(From 2012-2013 onwards)

Objectives:
1. to introduce the learners the dramatic skills.
2. to strengthen them in Interview Techniques.
3. to nurture the writing skills and public speaking skills.

Unit – I Drama (25 Hours)
1. The Anniversary – Anton Checkov
2. Followers – Harold Brighouse
3. The Dear Departed – Stanley Houghton

Unit – II Short Stories (20 Hours)
6. The Sniper – Liam O’ Flaherty

Unit – III Career Skills (15 Hours)
7. Interview Techniques
8. Reporting a Dialogue in a paragraph
9. Letter Writing (formal & informal)

Unit – IV Composition (10 Hours)
10. Writing Agenda
11. Writing Circulars
12. Writing Advertisement

Unit – V Public Speaking and Conversations (20 Hours)
13. Welcome Address
14. Vote of Thanks
15. Introducing a Person
16. Answering the telephone
17. Taking and Leaving messages
18. Making Enquiries
19. Making Request and Responding to Request
20. Asking for Directions and Giving Directions

Text Books:
Pattern of the Question Paper
(For those who joined in 2012-2013 and after under the new CBCS pattern)

Section – A

1. Choose the correct alternative (10 Questions – From Drama / Short Stories) 10 x 1 = 10

2. Fill in the Blanks (10 Questions – From Drama / Short Stories) 10 x 1 = 10

Section – B

3. Answer any ONE of the following in about 300 words each: 1 x 15 = 15
(From Drama / Short Stories)

4. Answer any THREE of the following in about 100 words each: 3 x 5 = 15
(From Drama / Short Stories)

Section – C

5. Interview techniques 1 x 5 = 5
6. Reporting a dialogue in a paragraph 1 x 5 = 5
7. Letter Writing 1 x 10 = 10
8. Writing Agenda 1 x 5 = 5
9. Writing Circulars 1 x 5 = 5
10. Writing Advertisement 1 x 5 = 5
11. Welcome Address 1 x 5 = 5
12. Vote of thanks 1 x 5 = 5
13. Introducing a person 1 x 5 = 5

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LANGUAGE THROUGH LITERATURE - I
(From 2012-2013 onwards)

Objectives:
1. to expose the learners to the field of one-act plays.
2. to enable them to acquire the Interview skills.
3. to train them in public speaking.

Unit – I Drama (25 Hours)
1. The Pie and the Tart – Hugh Chesterton
2. The Unexpected – Ella Adkins

Unit – II Short Stories (20 Hours)
4. A Handful of Dates - Tayeb Salih
5. Locomotive 38 – William Saroyan

Unit – III Career Skills (15 Hours)
7. Interview Techniques
8. Reporting a Dialogue in a paragraph
9. Letter Writing (formal & informal)

Unit – IV Composition (10 Hours)
10. Writing Agenda
11. Writing Circulars
12. Writing Advertisement

Unit – V Public Speaking and Conversations (20 Hours)
13. Welcome Address
14. Vote of Thanks
15. Introducing a Person
16. Answering the telephone
17. Taking and Leaving messages
18. Making Enquiries
19. Making Request and Responding to Request
20. Asking for Directions and Giving Directions

Text Books:
Pattern of the Question Paper
(For those who joined in 2012-2013 and after under the new CBCS pattern)

Section – A

1. Choose the correct alternative (10 Questions – From Drama / Short Stories)  
   10 x 1 = 10

2. Fill in the Blanks (10 Questions – From Drama / Short Stories)  
   10 x 1 = 10

Section – B

3. Answer any ONE of the following in about 300 words each:  
   (From Drama / Short Stories)  
   1 x 15 = 15

4. Answer any THREE of the following in about 100 words each:  
   (From Drama / Short Stories)  
   3 x 5 = 15

Section – C

5. Interview techniques  
   1 x 5 = 5

6. Reporting a dialogue in a paragraph  
   1 x 5 = 5

7. Letter Writing  
   1 x 10 = 10

8. Writing Agenda  
   1 x 5 = 5

9. Writing Circulars  
   1 x 5 = 5

10. Writing Advertisement  
    1 x 5 = 5

11. Welcome Address  
    1 x 5 = 5

12. Vote of thanks  
    1 x 5 = 5

13. Introducing a person  
    1 x 5 = 5

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Objectives:

1. to introduce the learners the fictional writings.
2. to inculcate in them narrative and descriptive skills.
3. to train them to appreciate a literary piece.

Unit – I Fiction (20 Hours)
1. *The Old Man and the Sea* – Ernest Hemingway (Original)

Unit – II Shakespeare’s Play (Extract) (20 Hours)
2. *Julius Caesar* (Funeral Oration)

Unit – III Grammar (15 Hours)
3. Voice
4. Reported Speech
5. Linkers

Unit – IV Spoken English (20 Hours)
6. Inviting, Accepting and Refusing and Invitation
7. Apologizing and Responding to an apology
8. Congratulating and Responding to Congratulations
9. Asking for, Giving and Refusing Permission
10. Talking about Weather and Current affairs

Unit – IV Composition (15 Hours)
11. Review of a literary piece
12. Poetry Comprehension
13. Prose Comprehension
14. Describing places, events and things
15. Phonetic Transcription (50 Words)
Text Books:

Pattern of the Question Paper
(For those who joined in 2012-2013 and after under the new CBCS pattern)

Section – A

1. Choose the correct alternative (10 Questions – From Drama / Fiction)  10 x 1 = 10
2. Fill in the Blanks (10 Questions – From Drama / Fiction)  10 x 1 = 10

Section – B

3. Answer any ONE of the following in about 300 words each:  1 x 15 = 15
   (From Drama / Fiction)
4. Answer any THREE of the following in about 100 words each:  3 x 5 = 15
   (From Drama / Fiction)

Section – C

5. Voice  5 x 1 = 5
6. Reported Speech  5 x 1 = 5
7. Linkers  5 x 1 = 5
8. Describing places, events and things  1 x 5 = 5
9. Writing a conversation  1 x 5 = 5
10. Phonetic transcription (5 words)  5 x 1 = 5
11. Review of a literary piece  1 x 10 = 10
12. Poetry Comprehension  5 x 1 = 5
13. Prose Comprehension  5 x 1 = 5

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BLUE PRINT

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Objectives:

1. to introduce the learners to the field of fiction.
2. to impart the students narrative techniques.
3. to enable their analytical skill.

Unit – I Fiction  (20 Hours)
1. *The Wreck* – Rabindranath Tagore (Abridged)

Unit – II Shakespeare’s Play (Extract)  (20 Hours)
2. *The Merchant of Venice* (Trial Scene)

Unit – III Grammar  (15 Hours)
3. Voice
4. Reported Speech
5. Linkers

Unit – IV Spoken English  (20 Hours)
6. Inviting, Accepting and Refusing and Invitation
7. Apologizing and Responding to an apology
8. Congratulating and Responding to Congratulations
9. Asking for, Giving and Refusing Permission
10. Talking about Weather and Current affairs

Unit – IV Composition  (15 Hours)
11. Review of a literary piece
12. Poetry Comprehension
13. Prose Comprehension
14. Describing places, events and things
15. Phonetic Transcription (50 Words)
Text Books:


Pattern of the Question Paper
(For those who joined in 2012-2013 and after under the new CBCS pattern)

Section – A

1. Choose the correct alternative (10 Questions – From Drama / Fiction)  
   \[10 \times 1 = 10\]
2. Fill in the Blanks (10 Questions – From Drama / Fiction)  
   \[10 \times 1 = 10\]

Section – B

3. Answer any ONE of the following in about 300 words each:  
   \[1 \times 15 = 15\]  
   (From Drama / Fiction)
4. Answer any THREE of the following in about 100 words each:  
   \[3 \times 5 = 15\]  
   (From Drama / Fiction)

Section – C

5. Voice  
   \[5 \times 1 = 5\]
6. Reported Speech  
   \[5 \times 1 = 5\]
7. Linkers  
   \[5 \times 1 = 5\]
8. Describing places, events and things  
   \[1 \times 5 = 5\]
9. Writing a conversation  
   \[1 \times 5 = 5\]
10. Phonetic transcription (5 words)  
    \[5 \times 1 = 5\]
11. Review of a literary piece  
    \[1 \times 10 = 10\]
12. Poetry Comprehension  
    \[5 \times 1 = 5\]
13. Prose Comprehension  
    \[5 \times 1 = 5\]

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ENGLISH FOR CAREER DEVELOPMENT - I
(From 2015-2016 onwards)

Objectives:
1. To enhance the students’ level of confidence in communications skills in English.
2. To develop and integrate the use of four language skills of students, i.e., listening, speaking, reading and writing (LSRW).
3. To enable the students speak effectively and write correctly.
4. To develop the students’ personality for success in professional and social life.

Unit I – LISTENING (15 Hours)
1. Simple Phrases: Imperative and Request
2. Descriptive Stories (Audio) (150 words)
3. Rhymes / Songs with texts
4. Public Announcements:
   o Bus Stand, Railway station, Airport
   o Sports Commentary, Announcements
5. News Clippings: DD, CNN, BBC, Radio

Unit II – SPEAKING (15 Hours)
7. Tongue Twisters
8. Introducing Auxiliary Verbs
9. Conjugation
10. Short Dialogues

Unit III – READING (30 Hours)
11. Prose: Marriage is a Private Affair – Chinua Achebe
    The Eyes Have It – Ruskin Bond
12. Poems:
    Village Song – Sarojini Naidu
    Road not Taken – Robert Frost

Unit IV – WRITING (30 Hours)
13. Dictation: Vocabulary, Sentences and Short Passages
14. Synonyms and Antonyms & Common Errors
15. Affirmative, Negative & Interrogative Sentences
16. Punctuation
17. Defining and Describing
Text Book: *English for Career Development* prepared by the Department of English, Arul Anandar College (Autonomous), Madurai – 625 514.

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Pattern of the Question Paper

Section – A: Comprehension Skills
1. Choose the Best Answer $5 \times 1 = 5$
2. Short Answer Questions $5 \times 1 = 5$
3. True/False Statements / Fill in the Blanks $5 \times 1 = 5$

Section – B: Vocabulary Skills
4. Synonyms / Antonyms (matching) $5 \times 1 = 5$
5. Identifying the Phrases $5 \times 1 = 5$
6. Jumbled words/Crosswords $5 \times 1 = 5$

Section – C: Grammar Skills
7. Framing ‘WH’ Questions $5 \times 1 = 5$
8. Identifying Tenses $5 \times 1 = 5$
9. Articles and Prepositions $5 \times 1 = 5$
10. Punctuation $5 \times 1 = 5$

Section – D: Composition Skills
11. One Essay of 300 words (Prose) $1 \times 5 = 5$
12. One Paragraph of 150 words (Poetry) $1 \times 5 = 5$
13. Writing a Dialogue $1 \times 5 = 5$
14. Describing / Defining $1 \times 5 = 5$

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Total 70 Marks
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ENGLISH FOR CAREER DEVELOPMENT - II
(From 2015-2016 onwards)

Objectives:
1. To make the students listen and respond to spoken language, comprehend the
   meaning including simple narratives, statements, questions and single-step
   instructions.
2. To train the students to read any passage aloud at varying speed and comprehend
   the passage with pronunciation, tone, intonation, punctuation and stress.
3. To encourage the students to write short reports, personal and business letters, and
   e-mails for various purposes.
4. To gear up the students for competitive exams by encouraging them to learn
   English.

UNIT I – LISTENING (15 Hours)
2. Famous Speeches: (Audio/Video with subtitle)
3. Story Reading: (Audio/Video) Introducing sentence pattern with questions
4. Anecdotes: Question & Answer type (Vocabulary, True/False, One Word Answer)
5. Description: Political / Religious Talk, Menu, Persons, Animals.

UNIT II – SPEAKING (15 Hours)
6. Situational Conversations
7. Public Speaking
8. Group Discussion
9. Interview Skills

UNIT III – READING (30 Hours)
    How I Became a Public Speaker? – George Bernard Shaw
    If – Rudyard Kipling

UNIT IV – WRITING (30 Hours)
12. Preparing Circular, Agenda, Notice and Minutes
13. Social Letter writing; Email & FAX
14. Filling Application Forms & Chalans
15. Preparing a Resume
16. Report Writing

Text Book: English for Career Development prepared by the Department of English, Arul
Anandar College (Autonomous), Madurai – 625 514.
Pattern of the Question Paper

Section – A: Comprehension Skills
1. Choose the Best Answer 5 x 1 = 5
2. Short Answer Questions 5 x 1 = 5
3. True/False Statements / Fill in the Blanks 5 x 1 = 5

Section – B: Vocabulary Skills
4. Word Class 5 x 1 = 5
5. Use Phrases in Sentences 5 x 1 = 5
6. Homonyms 5 x 1 = 5

Section – C: Grammar Skills
7. Change the sentence into tense specified 5 x 1 = 5
8. Affirmative & Negative Sentences (Auxiliary verbs) 5 x 1 = 5
9. Change the Voices 5 x 1 = 5
10. Reported Speech 5 x 1 = 5

Section – D: Composition Skills
11. Textual Questions (Fiction / One Act play) 1 x 5 = 5
12. Writing a Report / Letter Writing 1 x 5 = 5
13. Prepare Circular / Agenda 1 x 5 = 5
14. Prepare a Resume 1 x 5 = 5

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Total 70 Marks
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## SCHEME OF EVALUATION

### Continuous Internal Assessment:

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<th>Marks</th>
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<tr>
<td>II Internal Test</td>
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<tr>
<td>Speaking Test</td>
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**Total Marks 100**

### External Examination:

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<tr>
<td>Speaking Test</td>
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<tr>
<td>Reading Test</td>
<td>10</td>
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</tbody>
</table>

**Total Marks 100**

(Listening, Speaking and Reading Tests are compulsory to pass the paper)

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