

### **2.5.3 IT Integration and Reforms in the examination procedures including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution.**

#### **Response:**

Arul Anandar College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with equal weightage. The performance of the students is assessed for 100 marks in each course through CIA and SE.

#### **IT Integration and Reforms:**

The Office of the Controller of Examinations **integrated the Information Technology** in the management of Examination System. Mark entry, Grade, Percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. The mark statement of every semester is accessible to restricted users, especially to the Heads of the Departments to assess the performance of students periodically and guide them properly. **Challan** for the payment of Examination fee and **hall tickets** are computer-generated. The payment of Examination Fee has been upgraded to online mode. The students can login to the portal of the Controller of Examinations for downloading their hall tickets.

During the COVID-19 situation, the College was able to conduct the **Continuous Internal Assessment Tests and Summative Examinations Online** hassle free. The Viva Voce Examinations for the project work of the Post Graduate students and Comprehensive Viva Examination of the final year BA Philosophy students were also held online. **MCQ** questions were also introduced for all the programmes through the online mode. The Examination Committee made amendments to the exam rules for the conduct of examinations online. Students have **access to view their overall marks** of the academic performance in the College website by logging in with their Roll Number and validating it with the Date of Birth.

An exclusive **Telegram channel** in the Telegram App makes available all information instantly to the students. Furthermore, the students can view all the notices and circulars pertaining to the matters related to examinations released by the Office of the Controller of Examinations through their mobile phones.

The Consolidated Mark Statement printed on **non-tearable teslin paper** has 15 security features, like UV Red Neon Effect Invisible Ink Printing, UV Green Neon Effect Invisible Ink Printing, Gold Foil- Hot Stamping, Micro Line, Water Mark, Copy Hidden Word Security Border Design, Bar Code.

**Outcome Based Education:** The curricula of different programmes have been incorporated in the Outcome Based Education (OBE) structure and the evaluation pattern has also been modified accordingly. It helps the Institution in terms of assessing different levels of knowledge of the learners based on the **Revised Bloom's Taxonomy**. This structure facilitates adopting required changes in the teaching and learning process and also knowing the outcome levels of the learners in the evaluation process. The front page of the answer scripts was redesigned according to the pattern.

**Methods of Evaluation:** Two Continuous Internal Assessment Tests (CIA) are conducted in a semester for 40 marks each. The remaining 20 marks are assigned on the basis of various classroom performance and activities, such as, Assignments, Snap Tests, Activity Based Tests, Library Works, Seminars, Officiating Games and Teaching Practices, Field and Industrial Visits, and so on under the discretion of the concerned course teacher pertaining to the nature of the course. Finally, the marks of the CIA are consolidated to fifty marks.

Question Papers of Summative Examinations are set by External Examiners and scrutinized by the Chairperson of the respective Board of Examinations. The answer scripts of UG students are valued by the course teacher and 20% of the scripts are valued and validated by the Chairperson. **Double valuation** is done at PG level both by the course teacher and the External Examiner. The results of the Summative Examinations are published within the period of three weeks after the completion of examination. Viva Voce, project and internship evaluation are parts of Summative Examinations. The obtained marks in the Summative Examinations are also consolidated to fifty marks. Finally, the marks scored in the Continuous Internal Assessment Tests and the Summative Examinations are consolidated to hundred marks.

**Transparency:** It is a best practice of the Institution which strengthens the credibility of the Examination System. On the day of the Transparency, the students are given an opportunity to go through their evaluated answer scripts of the Summative Examinations. The grievances addressed by the students are duly rectified without any fee.

**Supplementary Examinations:** The conduct of the Supplementary Examination is a healthy practice of the Examination System allowing the outgoing students to clear a maximum of three courses in order to complete their programme within the stipulated time.