



**INTERNAL QUALITY ASSURANCE CELL  
ARUL ANANDAR COLLEGE (AUTONOMOUS)**

AFFILIATED TO MADURAI KAMARAJ UNIVERSITY  
REACCREDITED BY NAAC AT 'A' GRADE WITH A CGPA OF 3.66  
ANANDA NAGAR, KARUMATHUR - 625 514, MADURAI DT  
TAMILNADU, INDIA.




**IQAC Meeting**

Venue : Fr. Prince Hall  
Date : 18.08.2020  
Time : 10.30 a.m

**Agenda**

1. Evaluation of 2019-20
2. Planning for 2020-21
3. NAAC

Sl.No	Members	Signature
1	Rev.Dr.Godwin Rufus, S.J., (Principal & Chairman)	
2	Dr.D.Antony Singh Dhas-Co-ordinator	
3	Dr.A.Sundararaj - Member	
4	Rev.Dr.M.Anbarasu, SJ - Member	
5	Dr.A.Duraisingam- Member	
6	Dr.K.S.Joseph Wilson- Member	
7	Dr.S.Arul Prasad- Member	
8	Rev.Dr.C.Mary Lowrencia- Member	
9	Dr.S.Valanarasu Member	
10	Dr.M.Gilbert Rani - Member	
11	Dr.M.Arulappan - Member	

12	Mr.P.Anthony Raj - Member	
13	Ms.T.Semalatha - Member	
14	Ms.Anuja Mayan -Student Representative	
15	Mr.A.Joe Francis Xavier-Student Representative	
16	Mr.G.Joseph Xavier Raja Office Superintendent	
17	Mr.M.Joseph Rethinasamy External Expert, Industrialists	
18	Mr.R.M.Madhu Sudhanan Rayar Alumni Representative	
19	Mr.B.Durai Pandi-Local Member	

## Minutes of IQAC Meeting

The meeting started with a prayer by Rev. Dr. Anbarasu S.J. Dr. D. Antony Singh Dhas, co-ordinator, welcomed the members. In his address Rev. Fr. Principal informed that the pandemic has posed serious challenge to the IQAC activities and NAAC accreditation process. So he requested the members to optimize the available time to enhance quality activities of the college.

The coordinator, IQAC, informed that within a shorts span of time, we have to submit AQAR and NIRF details. So strategic planning is essential. Dr. S. Arul Prasad requested a response on the prospect of NAAC ranking. The IQAC coordinator expressed confidence that we will get a rank which is higher than the previous ranking.

Sr. Mary Lowrencia sought clarification whether newsletter should be published during odd semester. Dr. A. Sundararaj suggested that due to pandemic there is a decline in the college activities. So one newsletter can be published at the end of the academic year. The principal accepted the suggestion.

Dr. A. Sundararaj requested to organise placement meet in the college premises to enhance the rank in NIRF. Ms. T. Semalatha requested to send our students to the job fair organised by other colleges. Fr. Principal informed that it shall be discussed with placement officer.

The coordinator, IQAC, informed that the feedback from the students is positive regarding the curriculum. However they have suggested to make the COC more practical oriented. Fr. Principal responded by saying that the issue will be discussed in the officials meeting. The meeting ended with the vote of thanks by the co-ordinator.

  
Coordinator  
IQAC



**INTERNAL QUALITY ASSURANCE CELL**  
**ARUL ANANDAR COLLEGE (AUTONOMOUS)**  
AFFILIATED TO MADURAI KAMARAJ UNIVERSITY  
Reaccredited By NAAC at 'A' Grade With a CGPA Of 3.66  
ANANDA NAGAR, KARUMATHUR - 625 514, MADURAI DT  
TAMILNADU, INDIA.

### Internal Quality Assurance Cell Meeting

Venue : IQAC Office  
Date : 16.09.2020 (Wednesday)  
Time : 11.15 a.m

#### **Agenda : AQAR Report Preparation**

Sl.No	Members	Signature
1	Dr. D. Antony Singh Dhas	
2	Dr. M. Arulappan	
3	Dr. S. Valanarasu	
4	Dr. M. Gilbert Rani	
5	Mr. J. Robert Dhiliban	
6	Mr. P. Anthony Raj	
7	Mrs. T. Semalatha	
8	Ms.P.Ruby	



### **Minutes of IQAC Meeting**

The meeting of the AQAR preparation committee held on 16<sup>th</sup> September 2020. The co-ordinator welcomed the members and thanked the members for the support they have given in the previous year. He expressed the difficulty in working simultaneously for both AQAR and NAAC. Dr. M. Arulappan requested that most of the members of AQAR team is also present in NAAC-SSR team so it is very difficult to work simultaneously in both the team. The coordinator expressed that the matter will be discussed with the Principal and NAAC coordinator, so that AQAR members can be relieved from SSR team.

Dr. S. Valanarasu expressed that the online submission of AQAR is a tedious process. So it is advisable to request the NAAC to extend the time for the submission of AQAR. The coordinator replied that most probably NAAC will extend the time.

Mr. J. Robert Dhiliban suggested to add more members in the AQAR team, so that the job can be done in time. All the members accepted the suggestion. The meeting came to an end with a word of thanks by the coordinator.

  
**Coordinator**  
**IQAC**



**INTERNAL QUALITY ASSURANCE CELL**  
**ARUL ANANDAR COLLEGE (AUTONOMOUS)**  
AFFILIATED TO MADURAI KAMARAJ UNIVERSITY  
Reaccredited By NAACat 'A' Grade With a CGPA Of 3.66  
ANANDA NAGAR, KARUMATHUR – 625 514, MADURAI DT  
TAMILNADU, INDIA.

**Internal Quality Assurance Cell Meeting**

Venue : IQAC Office  
Date : 14.10.2020 (Wednesday)  
Time : 10.30 a.m

**Agenda : NIRF Preparation**

Sl.No	Members	Signature
1	Dr. D. Antony Singh Dhas	
2	Dr. M. Arulappan	
5	Dr. M. Gilbert Rani	
7	Mr. P. Anthony Raj	
8	Mrs. T. Semalatha	
9	Mrs.P.Ruby	

## Minutes of IQAC Meeting

The NIRF preparation committee meeting was held on 14<sup>th</sup> October 2020. Dr. D. Antony Singh Dhas, coordinator, welcomed the members. The coordinator expressed his concern for not getting a high grade in the previous NIRF. Dr. M. Gilbert Rani expressed that as usual our achievement on placement and higher studies are not impressive. So our rank is not improving. Dr. M. Arulappan informed that a close analysis of the NIRF report of certain high ranked institution shows that pass percentage is the main yardstick which brings high rank. He also informed that the pass percentage of current year has improved. So we may get slightly higher score. The coordinator requested to work hard and try to get a good score. The meeting ended with a vote of thanks by the coordinator.

  
Coordinator  
IQAC



**INTERNAL QUALITY ASSURANCE CELL**  
**ARUL ANANDAR COLLEGE (AUTONOMOUS)**  
AFFILIATED TO MADURAI KAMARAJ UNIVERSITY  
Reaccredited By NAAC at 'A' Grade With a CGPA Of 3.66  
ANANDA NAGAR, KARUMATHUR – 625 514, MADURAI DT  
TAMILNADU, INDIA.

### Internal Quality Assurance Cell Meeting

Venue : IQAC Office  
Date : 06.11.2020 (Friday)  
Time : 11.15 a.m

#### **Agenda : AQAR Preparation**

Sl.No	Members	Signature
1	Dr. D. Antony Singh Dhas	
2	Dr. M. Arulappan	
3	Dr. S. Valanarasu	
4	Dr. M. Gilbert Rani	
5	Mr. J. Robert Dhiliban	
6	Mr. P. Anthony Raj	
7	Mrs. T. Semalatha	
8	Ms.P.Ruby	



### **Minutes of IQAC Meeting**

The AQAR meeting started with prayer by Mrs. T. Semalatha. The coordinator welcomed the members. He expressed that since time span to submit the AQAR was limited, the members are requested to include additional members of their own choice to speed up the submission. Dr. M. Gilbert Rani cautioned that the data we submit in AQAR must correlate with the data we submit in SSR. So we can verify the collected data with the SSR team. All the members accepted the suggestion.

Dr. M. Arulappan told that there is problem in getting the financial audited statement for the expenditure details from treasurer's office. The coordinator intervened and informed that he will get the necessary data from the treasurer's office. The meeting came to an end with vote of thanks by the coordinator.

  
Coordinator  
IQAC



**INTERNAL QUALITY ASSURANCE CELL  
ARUL ANANDAR COLLEGE (AUTONOMOUS)**

AFFILIATED TO MADURAI KAMARAJ UNIVERSITY

Reaccredited By NAAC at 'A' Grade With a CGPA Of 3.66

ANANDA NAGAR, KARUMATHUR – 625 514, MADURAI DT  
TAMILNADU, INDIA.

**Internal Quality Assurance Cell Meeting**

Venue : IQAC Office  
Date : 11.12.2020 (Friday)  
Time : 11.30 a.m

**Agenda : Newsletter Preparation**

Sl.No	Members	Signature
1	Dr. D. Antony Singh Dhas	
2	Sr. Dr. Mary Lowrencia	
3	Dr. M. Arulappan	
4	Dr. R. Gnanasekaran	
5	Mrs. P. Ruby	

## Minutes of IQAC Meeting

The meeting started with a formal welcome by the coordinator. After the welcome, he requested Rev. Sr. Mary Lowrencia to explain the plan for publishing the newsletter. She responded that during the pandemic lockdown, the NAAC-SSR committee has collected the additional data from the department through online mode. That data can be collected and shall be edited for the newsletter. All the members accepted the suggestions.

Mrs. Ruby informed that NAAC-SSR team has collected through online the individual achievements of staff members. The same has been also uploaded in the ERP but the department activities are not uploaded in the ERP. The coordinator intervened and suggested that a circular can be sent to the department to upload all the departmental activities in the ERP.

Dr. R. Gnanasekaran sought clarification whether the publication in UGC listed journals only should be published in the newsletter or all publication can be included. Dr. M. Arulappan suggested that publications represents the effort of the staff. So all the papers can be included in the Newsletter. All the members accepted the suggestions. Finally the coordinator expressed the vote of thanks.



**Coordinator**

**IQAC**



**INTERNAL QUALITY ASSURANCE CELL  
ARUL ANANDAR COLLEGE (AUTONOMOUS)**

AFFILIATED TO MADURAI KAMARAJ UNIVERSITY  
REACCREDITED BY NAAC AT 'A' GRADE WITH A CGPA OF 3.66  
ANANDA NAGAR, KARUMATHUR - 625 514, MADURAI DT  
TAMILNADU, INDIA.


**IQAC Meeting**

Venue : Fr. Prince Hall  
Date : 05.01.2021  
Time : 10.30 a.m (Tuesday)

**Agenda: Feedback Analysis**

Sl.No	Members	Signature
1	Rev.Dr.Godwin Rufus, S.J., (Principal & Chairman)	
2	Dr.D.Antony Singh Dhas-Co-ordinator	
3	Dr.A.Sundararaj - Member	
4	Rev.Dr.M.Anbarasu, SJ - Member	
5	Dr.A.Duraisingam- Member	
6	Dr.K.S.Joseph Wilson- Member	
7	Dr.S.Arul Prasad- Member	
8	Rev.Dr.C.Mary Lowrencia- Member	
9	Dr.S.Valanarasu - Member	
10	Dr.M.Gilbert Rani - Member	
11	Dr.M.Arulappan - Member	
12	Mr.P.Anthony Raj - Member	
13	Ms.T.Semalatha - Member	
14	Ms.Anuja Mayan -Student Representative	
15	Mr.A.Joe Francis Xavier-Student Representative	



16	Mr.G.Joseph Xavier Raja Office Superintendent	
17	Mr.M.Joseph Rethinasamy External Expert, Industrialists	
18	Mr.Madhu Sudhanan Rayar R.M Alumni Representative	
19	Mr.B.Durai Pandi-Local Member	

## Minutes of IQAC Meeting

The meeting started with the welcome by Rev. Fr. Principal. In his introducing talk, Fr. Principal stressed that though we collect feedback from all the stakeholders, we should give more weightage for the feedback which we receive from the student representative.

Fr. Principal requested the students to give their feedback about the college. Ms. Anuja Mayan informed that she was happy to study in this college. Regarding curriculum, she suggested that the computer education given to the U.G. students should be more practical oriented. She remarked that the activities of the Part V course should be designed in such a way that it does not affect the regular contact days. Fr. Principal intervened and suggested that he has received the demand and it will be rectified. Mr. Joe Francis Xavier thanked for inducting him in the IQAC team. He suggested that the non-major elective paper is only three hours but the syllabus content is as high as a core papers. So the syllabus can be reduced. Fr. Principal intervened and informed that the suggestion is valid in nature and necessary action will be taken.

The coordinator, IQAC suggested that more orientation programme can be organised to student council members in phased manner. All the members accepted the suggestion. Dr. S. Arul Prasad suggested that due to pandemic, employment activities are adversely affected. So the management can enhance the scholarship. Fr. Principal requested the students to give valuable suggestion in the IQAC meetings in order to improve the quality of the college. Finally the coordinator, IQAC, delivered the vote of thanks.



Coordinator

**IQAC**



**INTERNAL QUALITY ASSURANCE CELL  
ARUL ANANDAR COLLEGE (AUTONOMOUS)**

AFFILIATED TO MADURAI KAMARAJ UNIVERSITY

REACCREDITED BY NAAC AT 'A' GRADE WITH A CGPA OF 3.66

ANANDA NAGAR, KARUMATHUR - 625 514, MADURAI DT

TAMILNADU, INDIA.



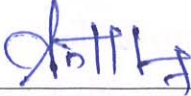
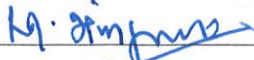

**Internal Quality Assurance Cell Meeting**

Venue : IQAC Office

Date : 09.03.2021

Time : 11.00 a.m

**Agenda :** Feedback Appraisal

Sl.No	Members Present	Signature
1	Rev.Dr.U.Godwin Rufus, S.J. (Principal & Chairman)	
2	Dr.S.Arul Prasad	
3	Dr.D.Antony Singh Dhas	
4	Mr.P.Anthony Raj	
5	Ms.T.Semalatha	

## **Minutes of the Meeting**

The IQAC meeting on feedback appraisal was conducted on 9<sup>th</sup> March 2021. The meeting commenced with the prayer by Ms.T.Semalatha.

The IQAC coordinator Dr.D.Antony Singh Dhas welcomed the gathered members and presented the minutes of the meeting of the IQAC feedback appraisal held on 11<sup>th</sup> February 2020. Based on the suggestions and recommendations of members of feedback appraisal team the following actions were taken:

- Outcome Based Education syllabus was introduced for I PG students.
- Credit Transfer system was approved and the UG & PG students are facilitated to undertake SWAYAM courses as optional instead of NME and Self learning courses respectively.
- Life Skills courses were introduced during the second semester for the PG students with 2 credits.
- Internship programmes were undertaken by the students both in online and offline mode.

Dr.D.Antony Singh Dhas, Coordinator, IQAC sketched out the summary and highlights of the feedback collected by all the departments for the academic year 2021-22 from the stakeholders and invited the members to discuss them. They were:

- Introducing new UG and PG programmes
- The Departments shall strengthen their industrial linkages and networking with other institutions through MOU
- Training programmes with special focus on placement shall be conducted
- Online Academic activities shall be continued as a part of the curriculum

The discussion was fruitful with the active participation of the members and it was decided to recommend the above said suggestions to the Academic Council for approval and execution. The meeting ended with vote of thanks proposed by Mr.P.Anthony Raj.

  
**Coordinator**  
**IQAC**