

Arul Anandar College (Autonomous)

Karumathur, Madurai District

External Audit Team Visit

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Report of the Academic and Administrative Audit

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Preface

Arul Anandar College (Autonomous), surrounded by culturally and economically backward villages, has formulated its vision and mission of empowering the rural masses particularly marginalised people of the neighbourhood villages and consciously implemented them through different programmes by discovering suitable strategies. Its academic commitment and dedicated service to the poor and the marginalised has been recognised with 'A' grade by NAAC in all the three accreditations.

The Audit Team visited all the academic departments and Officials of the College. We present our observations.

Department of History

Presentation

- The presentation was good.
- Timely producing of documents could have made presentation very clear.
- Coordination among the staff during presentation should be visible.

Documents and Evidences

- Relevant documents are available.
- Documents could be correlated with the PPT presentation.

Strength

- The department has good academic calendar.
- The ICT integrated teaching is appreciable.
- The skill-based activity like Photography, Catering and Tourism provides employable skills.
- The students are engaged with extension activity.
- The release of newsletter is an innovative practise.

Areas that need attention

- Reducing the number of dropouts
- Increasing of individual publication
- Arranging of effective programmes for slow learners.

Team Suggestions

- The department can establish archive for rural history of Madurai.
- The details of Alumni regarding Placement and Higher studies should be improved

Department of Economics

Presentation

- The presentation was good.
- The PPT was self-explanatory.
- The data were presented in table format.

Documents and Evidences

- The documents were arranged according to the PPT
- Documents were presented for each and every slide.
- All actively participated in the presentation.

Strength

- The department has good academic calendar.
- Documentation is good.
- The number of PhD scholars is encouraging.
- The off-campus evaluation is an innovative concept.

Areas that need attention

- Publication in Journals
- Research Projects
- Low pass percentage
- Admission to Post Graduate course

Team Suggestions

- The department can start a coaching centre for competitive examinations.
- The department can mobilise resources from its alumni for its development

Department of Philosophy

Presentation

- The presentation was good.
- The PPT was comprehensive and complete.
- The presentation could be in the order of guidelines.

Documents and Evidences

- Relevant documents are available
- Hard copies of documents to be made available

Strength

- The curriculum vitae of the staff are good.
- The curriculum is designed according to the target group.
- High pass percentage
- Low dropouts.

Areas that need attention

- No value-added courses
- Activities for advanced learners and slow learners were open to all
- All members could apply for research projects

Team Suggestions

- The department should be upgraded to centre for Research.
- Students may provide exposures to other philosophical and religious institutions.

Department of Rural Development Science

Presentation

- The presentation was good.
- The PPT may be in the order preparation manual.
- The presentation can be shared by all the faculty members.

Documents and Evidences

- The documents did not reflect the actual achievements of the department.

Strength

- Multi-disciplinary curriculum.
- Incorporating field visit in each specialisation.
- The extension activities are impressive.
- Good number of the faculty are research guides.

Areas that need attention

- Documentation of evidences
- Low department publication
- Staff members in Dairy Science specialisation

Team Suggestions

- The department can concentrate in multi disciplinary research project.
- The department can use its human resources for publishing concept notes

Department of Mathematics

Presentation

- The presentation was good.
- The PPT was exhaustive.

Documents and Evidences

- Relevant documents were available
- Evidences could be synchronised with presentation

Strength

- Faculty engagement in research publications remarkable.
- The curriculum is updated with recent concepts.
- The participation of students in extracurricular activities is impressive
- Pass percentage is quite high.
- The demand ratio is high.
- The number of staff with guideship

Areas that need attention

- Activities for slow learners and advanced learners may be documented systematically
- Alumni potentials could be tapped for academic and research developments

Team Suggestions

- The department should be upgraded to centre for Research.
- Students participation in extension activities may be rewarded appropriately.
- Department can offer career-oriented courses.

Department of Chemistry

Presentation

- The presentation was good.
- The PPT was clear.

Documents and Evidences

- The documents were arranged in order
- Meticulous planning may demand systematic documentation

Strength

- The department has research projects.
- The number of publications of the faculty is appreciable.
- Regular publication of newsletter
- Seminar is organised on the recent developments and incorporated in the curriculum.

Areas that need attention

- Participation of students in extracurricular activities
- Systematic documentation of the activities for advanced learners and slow learners
- List of placement and higher studies is to be improved

Team Suggestions

- The department should be upgraded to centre for Research.
- Alumni should be engaged in departmental activities.

Department of Physics

Presentation

- The presentation was good.
- The PPT was not short and sharp.

Documents and Evidences

- Relevant documents were available
- The documents were arranged orderly

Strength

- Research is very impressive.
- The publication in Scopus and Web of Science is appreciable.
- Engagement of Alumni is good
- Low dropouts.

Areas that need attention

- The department has the potentials to start value-added courses
- Special programmes are organised for advanced learners and slow learners are given special attention

Team Suggestions

- The department can concentrate on department project.
- Departmental level publication.

Department of Commerce with Computer Application

Presentation

- The presentation was good.
- Certain data are missing in the PPT.
- All the members can be participated in the presentation.

Documents and Evidences

- Documents are recorded properly
- The presentation of evidences may be in the order of presentation.

Strength

- The department has a judicious combination of Commerce and Computer Application.
- Importance has been given to the practical aspect in the curriculum.
- Project work has been included in the curriculum
- High demand ratio.

Areas that need attention

- MoU with industries
- Promotion of interdisciplinary character of the department

Team Suggestions

- Motivation and skill development programmes may be arranged in view of placement
- Alumni may be incorporated for the development of department
- Value added course from other agencies.

Department of Business Administration

Presentation

- The presentation was good.
- The PPT was comprehensive and complete.
- The presentation was not arranged orderly

Documents and Evidences

- Relevant documents are available
- Presentation of documents was good

Strength

- High pass percentage.
- High demand ratio.
- The industrial linkage is good
- Low dropouts.
- Projects for students

Areas that need attention

- Staff publication should be increased
- Motivation techniques for slow learners and participatory learning for advanced learners

Team Suggestions

- The department should arrange MoU with other institutions.
- The department can arrange student exchange programme.
- Coaching for higher studies.

Department of Information Technology and Management

Presentation

- The presentation was good.
- The PPT was prepared with logical sequence.

Documents and Evidences

- Relevant documents were available
- Evidences were recorded properly.

Strength

- The department has incorporated recent developments in the curriculum.
- Project work for the students is appreciable
- High pass percentage
- Low dropouts.

Areas that need attention

- Publication of papers in journals
- Value added courses
- Placement data

Team Suggestions

- Engagement of Alumni for placement.
- MoU with industries.

Department of Physical Education

Presentation

- The presentation was good.
- The presentation was arranged according to the manual of presentation

Documents and Evidences

- Documents did not show the real picture of the department
- Evidences of success were not placed for verification

Strength

- High demand ratio.
- Practical component in the curriculum
- Achievement of students in sports activities.

Areas that need attention

- Pass percentage of the students
- Low level of students going for higher studies

Team Suggestions

- Training students for higher studies and placement.
- Maintaining of documents.
- Coaching the students for state and national level participation.

Department of English Literature

Presentation

- The presentation was good.
- The PPT was comprehensive and complete.

Documents and Evidences

- Relevant documents were available
- The documents were not exhaustive.

Strength

- The components of the curriculum are impressive.
- Mentoring system is effectively implemented.
- There are a systems and procedures in every activities

- Conduct of Bridge course is impressive

Areas that need attention

- Staff publications should be increased
- Participation of more number of students in extracurricular activities is to be encouraged

Team Suggestions

- The department can arrange for institutional visit to reputed centres.
- The department can arrange student exchange programme.
- Coaching for higher studies.

Department of Computer Science

Presentation

- The presentation was good.
- The presentation did not correlate with the evidence

Documents and Evidences

- Evidences were available
- Documents were logically arranged

Strength

- High demand ratio for U.G. course.
- Practical component in the curriculum
- Incorporating recent development in the curriculum
- Conducting of job-related course (PGDCA)
- Student placement and higher studies are to be documented

Areas that need attention

- Low students' strength (MCA)
- Publication of the staff members

Team Suggestions

- Increasing MoU's
- Arranging Placement drive exclusively for the department.

Department of Food Science and Technology

Presentation

- The presentation was arranged logically.
- The PPT was comprehensive and complete.

Documents and Evidences

- Relevant documents are available and presented well

Strength

- Job oriented course
- Combination of theory and practical
- The number of MoU's.
- Engagement of Alumni
- Field Visit
- Internships

Areas that need attention

- Attrition of Staff
- Faculty publication
- Student exchange programme

Team Suggestions

- Starting of Post graduate course.
- Starting of value-added course.

Principal

The presentation was comprehensive and extensive. All the activities of the college are included in the PPT. Presentation was logically arranged. The presentation expressed the vision of the college. The introduction of new courses like Communication skill and soft skills were justified with their contextual relevance.

The presentation on extension activities were not supported with appropriate documents. The rural consultancy service that the college has been providing may be systematised and documented. The principal's vision of converting all the department into research centres may be enhanced with the admission to the PG programmes.

The governance is decentralised. Principal's office is spread out through the office of Deputy principal and vice principals. Hence effective administrative linkage is established.

Dean (Academic)

The presentation was good. The preparation done for the introduction of OBE was impressive. The staff members were given training before the implementation of OBE. Lack of clarification regarding OBE should be avoided. The participation of student representatives in Planning and Evaluation Committee deserves special appreciation. The office is regularly arranging meetings of all statutory and non-statutory committees

Dean (Research)

The presentation was good and informative. The coordinating action of the dean research was impressive. The non-use of seed money for research should be effectively and fully utilised for motivating the students. The paper publication should include the details regarding Scopus, web of science and UGC CARE list. The dean has to motivate the young staff for applying research projects. Motivational lectures have to be arranged at regular intervals.

Dean (Student)

Presentation very clearly expressed how the student support services were effectively organised and monitored. Opportunities were created to develop the talents of students. Student friendly approaches and student centric activities were features of the office. Maximum participation of maximum number of students would be an ideal goal.

Controller of Examinations

The content of the PPT was logically arranged. Automation of the Examination system is impressive. The evaluation pattern has a good system of governance. The functions of controller's office may be incorporated 100% automation. The credibility and confidentiality are maintained by the section. Effort should be taken to increase the pass percentage of the students.


IQAC

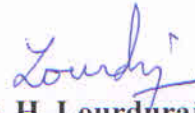
Good presentation. The periodical publication of newsletter is helpful for timely documentation of all activities. Documentation of the achievement is good. Arrangement of regular meetings is appreciable. Implementation of ERP is the need of the hour for the better functioning of IQAC. Regular activities are carried out effectively.


Summary

Arul Anandar College, though situated in a rural hamlet, has the facilities of an urban college. It provides all required teaching-learning facilities and can make moderate claims on ICT enabled teaching facilities. It conducts all statutory and non-statutory meetings to make the governance participatory and transparent. Evaluation system has student centric internal components to make the students innovative and creative. Its extension activities are learning as well as service oriented and suitable to inculcate social responsibility among learners. Decentralised and collective administrative system facilitates effective administration. Yet a

well-defined and articulated systems and procedures may give clarity in administrative roles and identifiable accountabilities and responsibilities. We, the members of the Audit Team express our great appreciation to the Principal, IQAC team and all the departments on their serious preparation and presentation in this Academic Audit. The ground work the faculty have done reflected very well in each detail of their presentation and display of documents. We congratulate and thank the Management of Arul Anandar College for giving us the opportunity to audit a prestigious institute


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